

Bus Safety Expectations and Procedures

The goal of Pemberton Township Transportation Department is to provide safe transportation for students to and from school. Parents are expected to review the bus expectations and procedures below with their children, and are reminded that riding the school bus is a privilege. Violations of these expectations will result in disciplinary actions that may include long term bus suspension.

A. Student Expectations While Waiting for the Bus

- Arrive 10 minutes before scheduled pick-up time
- Wait for the bus to come to a complete stop with flashing lights before approaching the bus
- Maintain appropriate behavior while waiting (remain off the road, remain off other people's property, refrain from horse play, etc.)

B. Student Expectations While on the Bus

- Demonstrate respect for the driver (and aide)
- Enter and exit the bus in an orderly manner
- Sit in assigned seats
- Remain seated at all times and wear a seat belt while the bus is in motion
- Be courteous and maintain appropriate behavior:
 - No hitting
 - No fighting
 - No pushing
 - No cursing
 - No yelling
 - No throwing things (in the bus or out the window)
 - No smoking/vaping
 - No extension of hands/arms outside the bus window
- Demonstrate respect for the bus and all equipment on the bus
- Maintain clear aisles (do not place bookbags, school materials, etc. in the aisle)
- Refrain from eating or drinking (choking hazard)
- Open emergency door only in case of a supervised drill or actual emergency
- Ride only assigned bus

C. Student Expectations While Exiting the Bus

- Exit the bus in an orderly fashion
- Exit the bus only at assigned bus stop (driver will not discharge riders at any other locations nor pick up other students not designated on route)
- Cross at least 10 feet in front of the bus after looking both ways, if crossing the street is necessary (provides bus driver line of sight)
- Designated riders and authorized adults will be the only individuals permitted on bus

D. Bus Disciplinary Procedures

- Infractions will be reported via incident report to the Transportation Supervisor
- The Transportation Supervisor will send the incident report to the Principal or designee
- The Principal or designee will review the infraction, meet with the student and assign the consequences as appropriate
- Consequences are provided commensurate with infraction type. Repeated infractions may result in additional consequences. Significant infractions may result in the revocation of bus privileges for an extended period of time.

E. Bus Video – Monitoring Devices on School Vehicles Surveillance - Policy # 8690

- Students transported in school owned or contracted vehicles are to maintain proper discipline in the vehicle at all times
- To maintain safe and secure conditions, devices are used to monitor and or observe student/staff behavior
- The recording may be used in student discipline matters